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# **Mobilization Handbook for Installation Manpower Planners**

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Office of the Assistant Secretary of Defense  
Force Management and Personnel





## ASSISTANT SECRETARY OF DEFENSE

WASHINGTON, D.C. 20301-4000

FORCE MANAGEMENT  
AND PERSONNEL

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### FOREWORD

This Handbook is issued as a supplement to DoD Directive 1100.18, Subject: Wartime Manpower Mobilization Planning, January 31, 1986. Its purpose is to help reinforce mobilization readiness by providing a planning reference guide for Continental United States (CONUS) installations of the Department of Defense (DoD). It is designed to assist local manpower and personnel planners in anticipating and planning the execution of military and civilian mobilization manpower actions in support of wartime mobilization, deployment and sustaining missions.

The provisions of this Handbook apply to the Office of the Secretary of Defense, the Military Departments, and mobilization, manpower and personnel planners at CONUS installations of the Department of Defense. The terms "Military Services" and "Services," as used herein, refer to the Army, Navy, Air Force, and Marine Corps.

This Handbook is effective immediately and is informational for use by the Military Departments and Military Services. It does not supercede Service guidance but, rather, is intended for use as a supplemental planning tool, consistent with basic Service policies, procedures, and guidance. It does, however, contain some Service-unique actions that may or may not be applicable to all Services. The Services may issue supplementary instructions when necessary to provide for their unique requirements.

Send recommended changes to the Handbook to:

Assistant Secretary of Defense  
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DoD Components may obtain copies of this Handbook through their own publication channels. Other Federal agencies and the public may obtain copies from the U.S. Department of Commerce, National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161.

  
Assistant Secretary of Defense

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